

# RASHTRIYA ROZGAR MISSION [NGO]

Project reviewed by DGET, Ministry of Labour, Govt. of India  
Under the Management of Abhinav Bal Lok (Regd.) Serving the Nation Since 1968. Registration  
No.3904{1968-69}. Planning Commission under NGO Partnership System ID:DL/2010/0025865  
Promoting Prime Minister's Skill Development Mission (2008)

Rozgar Sewa Sadan: East of Mukarba Chowk Flyover, G.T. Karnal Road  
672-Sanjay Enclave, Opp. GTK Depot, Delhi-110033.  
Tel-Fax 011 27631069, Tel. 01127632069, 01127633069

\*Personnel Selection and Placement Division \*Self Employment Training\* All India Self Employment  
Movement \*Website: www.rashtriyarozgarmission.org E-Mail: rrm\_rrm1@yahoo.co.in

**A Non-profitable Venture # Legacy of Trust Since 1968**

**Ref: ABL/RRM/A-IM**

**Dated \_\_\_\_\_**

**Subject: Recruitment /Placement Services Provided Free of Cost  
On Institutional Annual Membership.**

**Dear Sir/Madam,**

Personnel Selection & Placement Division of Rashtriya Rozgar Mission Provides All Types of Trained, Untrained / Technical, Non-Technical / Official, Non-Official / Skilled -Unskilled Field & Marketing, hard-working, sincere, genuine and competent workers and staff as per your requirements. If you require any type of above mentioned staff, and want to avail allied consultancy services free of cost, you are advised to enrol your organization as an **Institutional Member of Rashtriya Rozgar Mission by Remitting Rs.1000/- as an Annual Subscription** and send your requirements in the Order-Form given below. **Rashtriya Rozgar Mission will provide staff as per your requirement** mentioned in the Order Form or Letterhead, any time when required under the seal and signature of authorized signatory of your organization.

**Candidate's First Month's Salary must be given in favour of Abhinav Bal Lok (Regd.) or Rashtriya Rozgar Mission with the remarks that you have selected the Candidate or not, for the next month. If you have rejected the candidate further, we may send other candidate immediately, so that your work may not suffer any more. On receipt of the payment of the salary of the candidate from the Employer, we are responsible to give it to the Candidate as per rules of RRM.**

With best wishes,

**of**

Sincerely Yours  
(NGO)

Leena Gupta)

**Please issue Cheque in favour**

**RASHTRIYA ROZGAR MISSION**

**Annual Membership /Subscription is not Refundable in any case**

Secretary RRM/ABL *Employers' Copy: To be retained by the Employer / Institutional. Member*

## **MEMBERSHIP-CUM-ORDER FORM /RENEWAL FORM**

The Secretary,  
Rashtriya Rozgar Mission,  
Abhinav Bal Lok (Regd.)

**Dated.....\_**

***To be filled by the RRM office***  
**Institutional Membership / Renewal**  
**Receipt No.....**

**Dear Sir,**

We are pleased to inform you that we are interested to enroll our organization as an Institutional Member of Rashtriya Rozgar Mission. We have vacancy for the following.

**Name of the Post (s) :**  
**Educational Qualification :**  
**Experience Required, if any :**  
**Salary Offered/Proposed :**  
**Timings etc. :**  
**Other details, if any :**

We are willing to pay the Annual Subscription of **Rs.1000/-** . We will pay Candidate's First Month's Salary after one month of joining, to **Rashtriya Rozgar Mission** with the Remarks of Selection or Rejection for further Duties. We understand that this Annual Subscription is **Not Refundable** in any circumstances. # **Please Enclose Your Visiting Card**

Thanking you,  
Yours faithfully,

Cheque/Pay Order/ Demand Draft No \_\_\_\_\_  
.Name of the Bank/Branch \_\_\_\_\_

**Signature , Name with Designation  
Address & Contact Numbers of the  
Organization with Seal/ Rubber Stamp**